



Region 1 Eisenhower-Johnson Memorial Tunnels (EJMT)
Drainage, Plumbing, and Heat Trace (DPHT) Design-Build Project

Project: C 0703-482
Subaccount: 24210

Appendix A - INSTRUCTIONS FOR PROPOSAL SUBMISSION

(Reminder: All proposals are due to CDOT by 12:00pm March 10, 2022)

The Proposer is required to submit two transmittals. Transmittal 1 shall be labeled Confidential Price Proposal. Transmittal 2 shall be labeled Technical Proposal. CDOT Contracts will open and evaluate the first transmittal and its contents will **not** be visible by the proposal evaluation team prior to technical evaluation and scoring. The Project Evaluation Team will evaluate the second transmittal and its contents after CDOT Contracts has performed a responsiveness review.

Transmittal 1 shall include:

Volume II Proposer Information, Forms, and Certifications
Volume V Price Proposal (Form J)
Volume VI Upset Amount Determination (Form T)

Transmittal 2 shall include:

Volume I Executive Summary
Volume III Technical Proposal
Volume IV Project Plans, AREs, ACCs, ATCs, Schedule, and Draft Civil Rights Plan

Transmittal Instructions:

1. Each Proposer shall enter the EJMT DPHT ProjectWise Deliverables Management site.
2. Each Proposer shall create two separate submittals addressed to Marci Gray and will load the Proposal Volume documents to the appropriate transmittal as listed above:
 - a. Transmittal 1 - Confidential Price Proposal
 - i. Mark this transmittal as confidential before sending
 - b. Transmittal 2 - Technical Proposal
3. Once all Proposal documents have been transmitted to CDOT, the Proposers shall email the Project Director at Neal.Retzer@state.co.us and CDOT Contracts at Marci.Gray@state.co.us. In the "Subject" line include "Proposal Submitted."

